

Funding and Service Agreement¹

Special Child Care Centre

I Service Definition

Introduction

Special Child Care Centre (SCCC) forms part of a range of pre-school services for disabled children. It provides centre-based intensive training and care for moderately and severely disabled pre-school children.

Purpose and objectives

The aim of SCCC is to develop the abilities of disabled children to the fullest extent so as to establish a firm foundation for subsequent education and development.

Nature of service

The service is to be operated in compliance with the Child Care Services Ordinance and Regulations.

SCCC provides a range of services for disabled children. The following services are included.

(a) Developmental assessment and individualised educational programmes

Each child is assessed upon admission and periodically thereafter. The results of the developmental assessment are used to plan an individualised training programme which sets learning goals for each child.

(b) Centre-based individual and group training

The child attends centre-based training programmes five days a week. These programmes aim to maximise each child's developmental functioning. Occupational therapy, speech therapy and physiotherapy services are provided.

(c) Daily child care services

Child care services are provided to enable the child to benefit from the training

¹ This Funding and Service Agreement is a sample document for reference only.

programmes.

Parental support and education are part of the Centre's work. Transport to the centre is made available and a fee is charged for use of this service.

Target group

The target group for SCCC is moderately and severely disabled pre-school children from 2 to 6 years of age.

Eligibility criteria

SCCC is open to those children who :

- do not require constant medical care in hospital and
- cannot benefit from the integrated programmes in mainstream kindergarten-cum-child care centres and
- are not attending an EETC 2 to 6 years old programme and
- assessed as experiencing one or more of the following :
 - moderate or severe intellectual disability
 - moderate or severe physical disability
 - deafness or severe to profound hearing impairment
 - blindness or severe visual impairment
 - severe behavioural/emotional problems, hyperactive disposition or autistic disorder

Referrals to SCCC may be made by medical social service units or family services centres or via them by maternal and child health centres, child assessment clinics, private practitioner's clinics and pre-school rehabilitation centres. Referrals are made to the Central Referral System for Rehabilitation Services (CRSRehab).

II Performance Standards

The service operator will meet the following performance standards:

Outputs

<u>Output Standard</u>	<u>Output Indicator</u>	<u>Agreed Level</u>
1	Rate of completing 2 developmental assessments for each child within one year (<i>Note 1</i>)	95%
2	Average attendance rate within one year	80%

3	Rate of achieving plans within a period of six months (<i>Note 2</i>)	95%
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Essential Service Requirements

- Service to be open for a total of 44 hours per week with core service hours of at least 40 hours per week.
- Child care supervisor, child care worker, registered social worker, qualified nurse and professional therapist, e.g. occupational therapist/physiotherapist and speech therapist are essential staff of the service
- All services have to comply with the relevant operation manuals.

Quality

Service operators will meet the requirements of the 16 Service Quality Standards (SQSs).

III Obligations of SWD to Service Operators

The SWD will undertake the duties set out in the General Obligations of SWD to Service Operators.

In addition, the SWD will meet the following service-specific standards of performance. The actual performance of the department in relation to these obligations is expected to affect the ability of the service operator to meet its own required standards of performance.

- To provide referrals from Central Referral System for Rehabilitation Services within **28 days** of written notification of a vacancy provided that there is a waiting list at hand.

IV Basis of Subvention

The basis of subvention is set out in the offer and notification letters issued by the SWD to the agency.

The service unit is required to comply with the rules on the use of the social welfare subventions in accordance with:

- the latest Lump Sum Grant Manual (for Lump Sum Grant)
- the latest “Guide to Social Welfare Subventions” (for Non-Lump Sum Grant)

and circular letters in force issued by the SWD on subvention policies and procedures.

Explanatory Note

1. **Developmental assessment :**

An assessment conducted by more than one specialist should be incorporated as overall developmental assessment for an individual child. The number of developmental assessments conducted should be counted irrespective of the grade of staff who conducted the session.

2. **Achieving plan** refers to plan completed. Development of plans refers to the process outlined in Standard 12 of the Service Quality Standards.